

Stevensville Town Council Meeting Minutes

for Thursday, JUNE 27, 2024, 6:30 PM

206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Michalson called the meeting to order. Councilmembers Barker, Brown, Nelson and Smith were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

Sean Doyle, Stevensville Civic Club: thank you council members and the mayor for trusting us with the park and the circus. Thank you to Jenelle and Mayor Michalson and the shortchanges and the flexibility. Thank you Chief Boe and Stephen Lassiter.

Blaine Millman: quick things that I want to ask you about. I go to Community Baptist Church, we would like to put a sign, and I have talked to Stephen Lassiter about this, on the light pole at Main and Ravalli. What that would entail, according to Steve there are no problems, and I looked at city codes, the sign itself would not be a huge sign about double the size of a street sign and it would be on both sides of the light pole. I checked with a sign company, and they have a bracket that would fit around that light pole. Under Sec. 22 city codes under signs and fences, people may not place signage without first obtaining a permit from the council. I looked at the website and could not find a permit.

Mayor Michalson: get with Gina or myself and we can put together an agenda item.

Jenelle Berthoud: you can get with me not Gina.

Blaine Billman: met with you.

Jenelle Berthoud: you can come by or go to the website under forms and permits, town council and then agenda item request form.

Mayor Michalson: who owns the light pole?

Blaine Billman: I am going to assume Northwest Energy. I looked around town at things similar.

Councilmember Nelson: what are the streets again?

Blaine Billman: Main and Ravalli. I understand that they have to be a different color from the green and white. I understand that maybe brown and white like the museum. My number two thing is a couple of years ago I planted a tree on the path, I remember talking to Steve Lassiter's precursor, I talked about planting a tree and we did. We found the water line towards the memorial garden and then come to find out that the valve was not good and so that whole summer we watered that never got replaced, we watered for two summers. I

talked to Steve, and he said that the previous mayor had the water shut off because of some sort of leak. He said that whole stretch of road is in contingency as to who has it. That is the main entry way into town, and I just wanted to bring that to your attention.

Mayor Michalson: I will look into that and get back to you.

4. Approval of Minutes

a. Town Council Meeting Minutes 05/23/2024

Mayor Michalson: introduced town council meeting minutes of 05/23/2024.

Councilmember Barker: make a motion to approve town council meeting minutes of 5/23/2024.

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd. Council discussion? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

b. Special Town Council Meeting Minutes 06/04/2024

Mayor Michalson: introduced special town council meeting minutes for 06/04/2024.

Councilmember Nelson: make a motion to approve special town council meeting minutes for 06/04/2024.

Councilmember Smith: 2nd

Mayor Michalson: motion and a 2nd. Council discussion? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

c. C.O.W. Meeting Minutes 06/20/2024

Councilmember Smith: make a motion to approve C.O.W. Meeting Minutes for 06/20/2024.

Councilmember Nelson: 2nd

Mayor Michalson: motion and a 2nd. Discussion from the council? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

5.Approval of Bi-Weekly Claims

a. Claims #19042-#19062

Mayor Michalson: introduced bi-weekly claims #19042-#19062.

Councilmember Barker: make a motion to approve bi-weekly claims #19042-#19062.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council?

Councilmember Brown: claim #19052, splash pad repairs, \$560.00. Can you tell us what that is for. There were several ones for a total of \$1580.00. and #19504.

Stephen Lassiter: that was for repair of the bucket and frog. water lines going to the frog and bucket froze and then we had to cut into the concrete and dig that all out and expose that pipe for the bucket and the frog. The original concrete guy and the plumber came back. We were able to go under the concrete and put stainless steal fittings in on the line. That was the cost of the plumbing and the concrete.

Councilmember Brown: have we come up with a solution because this seems to be an ongoing problem?

Stephen Lassiter: yes, we have. They figured out why it happened. When we blow it out it goes out of the line but sits in the bottom of the line. This year we took a shop-vac and did that after we blew the lines out and this year, we will do the same and put some of the RV antifreeze in the lines.

Councilmember Brown: okay, because that is the second repair on the splash pad. Airport vertical gate, grant funded, #19057.

Gina Crowe: so, that was part of the airport grant funding, and we got a grant to help cover our match.

Councilmember Brown: so how are we doing with the budget for the airport?

Gina Crowe: as far as the budget I know that it has been ongoing battle, we were just under the deadline on getting that grant money.

Councilmember Brown: thank you.

Mayor Michalson: as far as the budget with the airport it is not bad it is at 87% so not bad.

Gina Crowe: we did not have those numbers until Tuesday.

Mayor Michalson: any other questions on the claims. Any questions from the public on the claims? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

6.Guests

a. Fred Thomas

Did not attend.

7.Unfinished Business

a. Discussion/Decision: Approval of Special Event Permit for the Stevensville Scarecrow Festival

mayor Michalson: introduced unfinished business item a. Approval of Special Event Permit for the Stevensville Scarecrow Festival. After the last meeting Chief Motley and Chief Boe have signed off on it

Councilmember Barker: make a motion to approve Special Event Permit for the Stevensville Scarecrow Festival.

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd. Council discussion?

Councilmember Brown: thank you everybody for going back and making the corrections.

Mayor Michalson: any further discussion from the council? Comments from the public? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

8. New Business

a. Informational: Updates to Mission Street Water Main Replacement Project

Mayor Michalson: introduced new business item a. Eli is here to give an update.

Eli Malloy, HDR project manager: I will give you an update on the project, the water main has been completely installed and tomorrow we will do a walk through. The road is all paved over the last two weeks. It is looking good.

Councilmember Brown: we need to get the yield sign back up at the Mission and Central dangerous intersection.

Mayor Michalson: what time is the walk through?

Eli Malloy: tomorrow morning. Those areas will be tapered out with gravel. Any questions about the pay requests, they submitted payment for work.

Councilmember Smith: a citizen with water pressure issues?

Mayor Michalson: I do not believe that is on them.

Eli Malloy: they will be back on site tomorrow and we will check in.

b. Discussion/Decision: Approval of Annexation by Petition for Tract of Land Previously Recorded as Document 767047 of Ravalli County Records, Located in the Northeast One-Quarter (NE ¼) of Section 26, Township 9 North, range 20 West, Principal Meridian Montana; Ravalli County, Montana

Mayor Michalson: introduced new business item b. Approval of Annexation by Petition for Tract of Land Previously Recorded as Document 767047 of Ravalli County Records, Located in the Northeast One-Quarter (NE ¼) of Section 26, Township 9 North, range 20 West, Principal Meridian Montana; Ravalli County, Montana. Croci approached the town and wanted to annex that little sliver of land and they took it Planning & Zoning; the changes have been made and now that is coming to us. There is no water at this time provided, drainage was signed off by Stephen Lassiter.

Councilmember Brown: I move that we annex the property described as for Tract of Land Previously Recorded as Document 767047 of Ravalli County Records, Located in the Northeast One-Quarter (NE ¼) of Section 26, Township 9 North, range 20 West, Principal Meridian Montana; Ravalli County, Montana, with no services to be provided.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Council discussion? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0, sorry that took a bit longer, and thank you for your patience.

c. Discussion/Decision: Close Town Hall on July 5th, 2024, in Observance of the 4th of July Weekend

Mayor Michalson: introduced new business item c. Close Town Hall on July 5th, 2024, in Observance of the 4th of July Weekend. Some of the employees would like to have next Friday off, and I would like to ask the council. They will not be given the day they have to use a vacation or comp day.

Councilmember Nelson: I make a motion that we close town hall on July 5th, 2024, in Observance of the 4th of July Weekend.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Council discussion?

Councilmember Smith: all three of our ladies are taking the day or needing to take the day off.

Mayor Michalson: well, it is just not busy on Fridays.

Councilmember Brown: they are going to use their own time.

Mayor Michalson: they can use vacation or comp time or come to work. Further discussion from the council? Public comments? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: no.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-1

d. Discussion/Decision: Resolution No. 535, a Resolution Adopting a Drug & Alcohol Policy for the Town of Stevensville

Mayor Michalson: introduced new business item d. Resolution No. 535, a Resolution Adopting a Drug & Alcohol Policy for the Town of Stevensville. As you know we had a COW meeting last week and we made changes and I sent it to Derek Shepard and he said that it looked good, and then I sent it to Greg, and he had some clerical corrections.

Jenelle Berthoud: I missed some XXXX's where Stevensville should have been plugged in. I have corrected those and if this is passed tonight, I will make sure that all corrections are completed and then I will send that over to Gina for her to send out to the employees.

Mayor Michalson: he also said that methamphetamine needed to be added.

Councilmember Brown: make a motion to approve Resolution No. 535, a Resolution Adopting a Drug & Alcohol Policy for the Town of Stevensville with the corrections that the town attorney has suggested.

Councilmember Nelson: 2nd

Mayor Michalson: motion and a 2nd. Discussion from the council?

Councilmember Smith: I still have a concern that was brought up at the COW meeting, put it this way like we have a toolbox, and we have straight screwdrivers, and we have the ability to have a Phillips head and we are not putting that in their when it comes to the hair, if we do not have it in there then we can not use it.

Mayor Michalson: you can make a motion to add that it there.

Councilmember Smith: it would be a lot of work.

Mayor Michalson: any further questions from the council? Public comment? Seeing none, Jenelle, would you take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: no.

Mayor Michalson: motion passes 3-1

9. Board Reports

NONE

10. Town Council Comments

Councilmember Brown: I would like everyone to have a safe and wonderful 4th of July. We do have an ordinance for fireworks. (Councilmember Brown read the ordinance to the public.) I would like to ask the mayor if we could post our fireworks ordinance on the website for the upcoming holiday.

Jenelle Berthoud: will do.

Councilmember Nelson: I want to bring it back to the table the sale of the portion of the park, I believe that should be re-brought to council.

Councilmember Brown: I am sorry we cannot discuss that at this time.

Mayor Michalson: bring it as an agenda item.

Councilmember Smith: back to the fireworks, I noticed that other towns have a sign posted, maybe in the future a sign that could be posted a few days ahead.

11.Executive Report

Mayor Michalson: town property clean up is continuing, limb pick up has ended. So, if you place anything out it will not sit until the fall pickup. A few calls that will be towed in the next few days. Jenelle had the idea that we provide some of our large garbage cans to Angie for his cleanup efforts, they are going through and cleaning up the property. Sent a letter to the property behind Pat Groninger, pretty bad shape. As far as the abatement process, I have sent his attorney a notice. Last Thursday met with MMIA attorney, Greg and Jenelle over the Burnt Fork Estates lawsuit. We got a hold of Fred, and he is willing to come down either the 15, 16, or 17 to go over the lawsuit in a closed session. We are going to schedule a budget workshop for the 9th. Can we have that at 4:30 again?

Councilmember Brown: I will do my best and put in a request for that.

Councilmember Nelson: I will also do my best to be here at that time.

Mayor Michalson: Jenelle is going to also post the Park Board meeting for July 8th for them to discuss Lewis & Clark time change, chairman and the fence at Ravalli Park.

Councilmember Nelson: what time is that scheduled?

Jenelle Berthoud: July 8th at 6:30.

Mayor Michalson: myself, Gina, Councilmember Brown and Robert we sat and had an audit exit review meeting. some of the things that needed to be addressed were taken care of by Gina and Robert. Yesterday I met at the school about a piece of property/area to see if we could give them that piece of property, we will discuss when I bring it up. I will be out for the 4th of July weekend and if you need anything please contact Councilmember Brown.

12.Adjournment

Councilmember Nelson: motion.

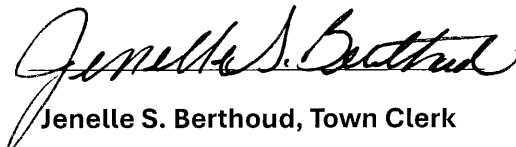
Councilmember Smith: 2nd.

APPROVE:



Bob Michalson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk